

Please download and save on your computer to use for tracking.

## REALTOR® Education Tracking

License Cycle: \_\_\_\_\_ Class Name \_\_\_\_\_ Date Completed \_\_\_\_\_ # of CE Hours \_\_\_\_\_

Year 1	Commission Update Course	CREC/ACU Annual Update (4 CE)		4
	Elective			
	Elective			
	Elective			
	Elective			
	Elective			
Year 2	Commission Update Course	CREC/ACU Annual Update (4 CE)		4
	Elective			
	Elective			
	Elective			
	Elective			
	Elective			
Year 3	Commission Update Course	CREC/ACU Annual Update (4 CE)		4
	Elective			
	Elective			
	Elective			
	Elective			
	Elective			

24 hours required in three years. This includes CREC/ACU update course.

Total:

See next page for an explanation of requirements.

Requirements: [Find additional info on requirements \(cycles\) here.](#)

**1) All licensed Colorado Brokers** must take the Commission Update Course (CREC) each year. Noted on the sheet above.

**2) Existing REALTOR® members** must complete **NAR Ethics** (at least 2.5 hours) during a 3-year cycle. ALL REALTORS® are on the same 3-year cycle.  
**Any Ethics CE credit falls under "Elective" on this spreadsheet.**

**3) Existing REALTOR® members** must complete **Fair Housing or Anti-Bias training** (at least 2 hours) during a 3-year cycle.  
**ALL REALTORS® are on the same 3-year cycle.**  
**Any Fair Housing CE credit falls under "Elective" on this spreadsheet.**

**4) Designated REALTORS** (Managing or Owner Brokers - Primary or Secondary) must take **Procuring Cause** once during a 3-year cycle. 2 to 3 hours.  
**Any Procuring Cause CE credit falls under "Elective" on this spreadsheet.**

**5) New REALTOR® members** must take an Ethics & Fair Housing course within 90 days of becoming a VBR REALTOR®.  
This can be an online, noncredit course offered by the National Association of REALTORS®, or a class offered at the Vail Board of REALTORS®.  
**New Colorado Brokers do not accrue CE credits for their first license year. They also do not need to take the CREC/ACU until their second license year.**