

Please download and save on your computer to use for tracking.

REALTOR® Education Tracking

License Cycle: _____	Class Name	Date Completed	# of CE Hours
Year 1	Commission Update Course	CREC/ACU Annual Update	4
	Elective		
	Elective		
	Elective		
	Elective		
	Elective		
Year 2	Commission Update Course	CREC/ACU Annual Update	4
	Elective		
	Elective		
	Elective		
	Elective		
	Elective		
Year 3	Commission Update Course	CREC/ACU Annual Update	4
	Elective		
	Elective		
	Elective		
	Elective		
	Elective		

24 hours required. This includes CREC/ACU update course.

Total:

Requirements: [Find additional info on requirements \(cycles\) here.](#)

- 1) **All licensed Colorado Brokers** must take the Commission Update Course (CREC) each year. The sheet above is populated with those credit hours.
- 2) **Existing REALTOR® members** must complete NAR Ethics (at least 2.5 hours) during a three year cycle. ALL REALTORS® are on the same 3-year cycle. **Ethics credit falls under "Elective" on this spreadsheet.**
- 3) **Designated REALTORS (Managing or Owner Brokers - Primary or Secondary)** must take Procuring Cause once during a 3-year cycle. 2 to 3 hours. **Procuring Cause credit falls under "Elective" on this spreadsheet.**
- 4) **New REALTOR® members** must take an Ethics course within 90 days of becoming a VBR REALTOR®. This can be an online, noncredit course offered by the National Association of REALTORS®, or a class offered at the Vail Board of REALTORS®.